

**REQUEST FOR TAX RESIDENCE CERTIFICATE  
FOR LEGAL ENTITIES**

**Applicant – tax entity:**

Name (business company): .....

Address of the seat or address of the place of the effective management <sup>1)</sup>: .....

Identification number or tax identification number (*if the entity has any*): .....

Contact information (phone, e-mail, data box ID): .....

**We hereby request that the Czech tax residence certificate is issued**

**for the tax period of** (please state a calendar year or a period from-to) <sup>2)</sup> .....

or

**as of the date of** <sup>2)</sup>.....

The certificate is requested for the following purpose (*please state*):

The certificate is requested for the following country (*please state the name of the country other than the Czech Republic*):

*Tax residence certificate can be issued only after the tax residency in the Czech Republic was proved in accordance with the conditions set out in Section 17 of the Czech Law no. 586/1992 Coll., on Income Taxes, as later amended, as well as in accordance with the international treaty on the avoidance of double taxation concluded between the Czech Republic and the country for which the certificate is requested, as long as the treaty is in effect.*

The certificate: <sup>2)</sup>

- will be picked up personally (*please state the name of the person and her/his contact phone number*):
- shall be sent to the address of the seat stated above or to the following address <sup>4)</sup> (*please state*):
- shall be sent electronically to the data box (*please state the data box ID*) <sup>3)</sup>:

**We simultaneously request a higher verification level (legalization) so that the Czech Ministry of Foreign Affairs could provide the necessary Apostille in order the certificate is recognized abroad:**

**YES - NO** <sup>4)</sup>

The above stated tax entity declares that it is aware of the fact that, being a tax resident of the Czech Republic, it has tax liability in the Czech Republic as regards its income derived from the sources in the Czech Republic as well as derived from the sources abroad. The above stated tax entity further declares that it is not aware of any fact which could lead a foreign country (having in effect an international treaty on the avoidance of double taxation with the Czech Republic) to considering the tax entity as its own tax resident. Should there be any subsequent changes affecting the above given statements, the tax entity is obliged to report them in due course to its Czech tax administrator.

**Information on the signing person** (*authorized to act on behalf of the tax entity*)

Name and role (e.g. a statutory representative) of the authorized person:

Signature:

Date a place where the request was filed:

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The issuance of the certificate is subject to a fee in accordance with the Czech Law no. 634/2004 Coll., on Administrative Fees, as later amended. Each taxation period is considered separately for the purpose of tax residency. As a result, more than one certificate is issued if the request relates to more than one taxation period. Likewise, multiple requests relating to the same taxation period are considered separately. The administrative fee of CZK100 chargeable for the issuance of a single original certificate could be paid as follows:

- by attaching a revenue stamp, or
- by a postal voucher via a provider of postal services, or
- in cash at the cash desk of a Tax Office, or
- by money transfer to the bank account of the appropriate Tax Office.

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- 1) By stating the address of the seat, the tax entity declares that the effective place of management is identical with the stated address of the seat, and that this address is also stated as the actual address of the tax entity in the relevant public register.
  - 2) Please circle the chosen option and/or provide additional information.
  - 3) In the case legalization is requested, the delivery to the data box is not possible. The certificate will be provided at or sent from the General Financial Directorate.
  - 4) Please cross out the option you do not wish to use.